

## Overview and Scrutiny Committee

---

Held at Council Chamber, Ryedale House, Malton  
on Thursday 4 October 2012

### Present

---

Councillors Arnold, Cussons, Raper, Mrs Shields (Vice-Chairman), Wainwright (Chairman), Ward and Windress

### In Attendance

---

Audrey Adnitt, Clare Slater and Janet Waggott

### Minutes

---

177      **Apologies for absence**

Councillor Hawkins

178      **Minutes of the Meetings held on 5 July 2012 (attached) and 25 September 2012 (to follow)**

**Decision**

That the minutes of the meetings of the Overview & Scrutiny Committee meetings held on the 5 July 2012 and the 25 September 2012 be approved and signed by the Chairman as a correct record.

179      **Urgent Business**

The Chairman reported that there were two items of urgent business, the Head of Corporate Services was to give a verbal report on the progress being made to clear the backlog in Revenues and Benefits. The Chief Executive was to provide further details on the decision making process, particularly in relation to the decision made at the meeting of Council on the 6 September 2012 regarding the sale of Ryedale Bowls Club.

180      **Declarations of Interest**

None.

181      **External Audit Quarterly Progress Report**

The Head of Corporate Services presented the External Auditor Deloitte's External Quarterly Progress Report as at September 2012, which provided a summary of recent activities.

**Decision**

That the report be noted

182 **Customer Complaints Q1 (2012/13)**

The Head of Corporate Services presented a report from the Customer Services and Benefits Manager on Customer Complaints received Quarter 1 (2012/13) (previously circulated).

**Decision**

That the report be noted.

183 **Local Government Ombudsman Complaints Letter**

The Local Government Ombudsman Annual Review Letter was reviewed.

**Decision**

That the report be noted.

184 **Corporate Risk Register - September 2012**

The Head of Corporate Services presented the Corporate Risk Register (previously circulated).

**Decision**

That the report be received.

185 **Scrutiny Reviews Progress Report**

Considered – Report of the Head of Corporate Services.

**Decision**

That the report be received.

- a. Members agreed the final reports for the current scrutiny review.
- b. The topic for the next scrutiny review was to be a Review of Members Roles as Board Members and Member Champions and a scoping report on the topic be prepared for the next meeting of the Committee.
- c. That the progress report for the previous scrutiny review recommendations be noted.

186      **Decisions from other Committees**

The Minutes of the Commissioning Board meeting held on the 20 September 2012 and the Policy and Resources Committee held on the 27 September 2012 were presented.

**Decision**

That the minutes be received.

187      **Any other business that the Chairman decides is urgent.**

The following updates were received:

- The Head of Corporate Services provided that an update on the progress being made in the Revenues and Benefits team to clear the backlog of work, and was pleased to report that the backlog should be cleared by Christmas.
- The Chief Executive provided further information on the framework for decision making in accordance with in the Council Constitution, particularly in relation to the recent decision made at the Council meeting in September 2012 regarding Ryedale Bowls Club.

**The meeting closed at 8pm.**